



The Hawaii Permanente Medical Group (HPMG) is an independent corporation of physicians, providers, and staff which represents the largest medical group practice in the state. Pacific Permanente Group, LLC (PPG), a wholly-owned subsidiary of HPMG, is dedicated to delivering high-quality, patient- and family-centered care that improves the health of our patients and the communities we serve with skilled physicians and providers serving in a range of primary care and specialty services including an advanced cardiac program. PPG delivers integrated, compassionate care in both inpatient and outpatient settings at Maui Memorial Medical Center, Kula Hospital, and our outpatient clinics. Together with our dedicated administrative support staff, we're truly one team committed to enhancing the health of our island communities and providing our patients with an exceptional care experience.

PPG Recruiter I/II

HPMG is seeking an effective recruiter to join a dynamic team to support Pacific Permanente Group's (PPG) administrative services. The PPG Recruiter will be responsible for sourcing, recruiting and onboarding physicians & advanced practice providers on the island of Maui in order to deliver high quality healthcare for the Maui Memorial Medical Center and Kula Hospital. The ideal candidate must excel at building professional relationships and be a natural brand ambassador with a persistence and commitment to continuous improvement.

JOB DUTIES

- Full-cycle sourcing, recruiting, hiring and onboarding physicians and advanced practice providers (APRN, PA-C) for staff, locum tenens and agency hires to deliver personalized care.
- Conducts candidate telephone screening calls and coordinates video interviews and site visits.
- Works with agencies and negotiates contracts to secure locum tenens physician coverage.
- Designs and develops local and national effective recruiting plans specific to the practice area.
- Cultivates local and national network of resources to maximize the available pool of qualified applicants.
- Provides continued assistance to new hires in becoming acclimated to the community.
- Works in a collaborative team environment.
- Performs other duties as assigned.

REQUIREMENTS

- Bachelor's degree in Healthcare, Human Resources, Business Administration or equivalent experience.
- Level I: 1-2 years of experience in recruitment, human resources or healthcare administration. Level II: 2-4 years of professional recruiting experience; at least 2 years healthcare recruitment experience preferred.
- Ability to effectively assess for skills and culture fit.
- Excellent communication, interpersonal, and organizational skills.
- Ability to work in a fast-paced environment, handling multiple tasks simultaneously.

****This position is based on Maui.***

HPMG is committed to offering industry leading benefits including the following 100% company-sponsored offerings: comprehensive medical and dental insurance (family), life insurance, defined benefit plan, profit sharing plan (401k), paid time off (PTO), extended sick time (EST), holidays, and other paid leaves.

TO APPLY: Visit our website at <http://careers.hawaii-permanente.com>

<http://physiciancareers.kp.org/hi> • Equal Employment Opportunity & e-Verify Employer