

The Hawaii Permanente Medical Group (HPMG) is an independent corporation of 650+ physicians, providers, and staff which provides a complete range of medical care and services to Kaiser Permanente members in Hawaii. HPMG represents the largest medical group practice in the state and has helped to make Kaiser Permanente Hawaii number one in health care quality!

Concurrent Inpatient Review Coordinator (RN)



HPMG is searching for a Concurrent Inpatient Review Coordinator (RN) to be responsible for documentation review and data abstracting of medical records, professional services and documentation. Provides consultation, audit and feedback to physicians and non-physicians of the pertinent findings.

JOB DUTIES

- Documentation review and data abstracting of medical records, professional services and documentation.
- Perform documentation review and data abstracting of medical records, professional services and documentation to support the goal of quality medical care for the Professional Coding Department and Physician Coding Champions.
- Identify patterns, trends and variations in documentation practices; assists in evaluation of root cause; takes appropriate steps in collaboration with appropriate staff to affect resolution or explanation of variances.
- Maintains database of findings/diagnoses. Validate new findings to improve patient care.
- Supports the KP care delivery model and documentation & monitoring initiatives. Leads and implements process improvement activities that support key improvement efforts using established best practices/guidelines, methods, and tools in order to achieve specific strategic outcomes.

This is an exempt position.

REQUIREMENTS

- Bachelor's degree in nursing or 4 years of experience in a directly related field. Master's degree in public health or nursing or related field preferred.
- 3-5 years of experience in a licensed clinical operations position.
- Valid Hawaii RN license upon date of hire.
- Current BLS for Healthcare Provider CPR or CPR/AED for the Professional Rescuer certification.
- Certified Professional Coder (CPC), Certified Professional Coder-Physician (CPC-P), or Certified Professional Coder-Hospital (CPC-H) by the American Academy of Professional Coders (AAPC). Certified Risk Coder (CRC) preferred.
- Demonstrates knowledge in area of medical coding and documentation expertise. Remains professionally current.
- Strong knowledge of Federal rules and regulations regarding documentation, coding and risk adjustment.
- Working knowledge of the KPHC (Epic) system preferred.

HPMG is committed to offering industry leading benefits including the following 100% company-sponsored offerings: comprehensive medical and dental insurance (family), life insurance, defined benefit plan, profit sharing plan (401k), paid time off (PTO), extended sick time (EST), holidays, and other paid leaves.

TO APPLY: Visit our website at <http://careers.hawaiipermanente.com>

